



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	RAJESWARI VEDACHALAM GOVERNMENT ARTS COLLEGE
Name of the head of the Institution	Dr . S . CHIDAMBARAVINAYAGAM
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	044-27427816
Mobile no.	9444414285
Registered Email	rvgovtartscollegecpt@gmail.com
Alternate Email	iqacrvgac@gmail.com
Address	GST ROAD
City/Town	CHENGALPATTU
State/UT	Tamil Nadu
Pincode	603001

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Semi-urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr .A.N. SWAMYNATHAN			
Phone no/Alternate Phone no.		04427431257			
Mobile no.		9840425101			
Registered Email		rvgovtartscollegecpt@gmail.com			
Alternate Email		iqacrvgac@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.rvgartscollege.in			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.rvgartscollege.in			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
3	B	2.37	2018	16-Aug-2018	15-Aug-2023
6. Date of Establishment of IQAC			22-Sep-2009		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		
NATIONAL MATHEMATICS DAY	15-Dec-2018 1		200		

YOGA FOUNDATION COURSE	06-Aug-2018 5	106
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
CHEMISTRY	PROJECT	TNSCST	2018 1	7500
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. SOFTSKILL AND PERSONALITY ENRICHMENT PROGRAMME 2. RESEARCH PROGRAMMES 3. YOGA PRACTICE 4..WORKSHOPS 5. ANTIRAGGING AWARENESS

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic excellence among students	GOLD MEDALS in History and Chemistry Departments
Transparency in students admission	Admission transparency is achieved by displaying rank list in college web portal and admitted as per TamilNadu Government Reservation rules.

Softskill Training to students	All students of our institution got benefited through effective skill based training
Encouraging the teaching staff for Orientation and Refresher Programmes	Teaching staff participated in Refresher Course conducted by various universities.
Motivating the students for State/National level sports meets	Our student participated in National level football team held in Jammu.
Encouraging the stakeholders of our institution for eco-friendly campus environment	Our institution achieved Green campus environment by planting saplings and drainage system.
Strengthening the placement cell by giving adequate training	The major outcome of our placement cell is many of our trained students placed in Government and public sector organizations.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	02-Aug-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	21-Mar-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Management Information System (MIS) Data is the main source of our educational institution. Right from the student turnover rate to the financial records, every piece of data that is ever associated with the college paves way for its development. The bigger the institution, the greater the volume of data, which makes it challenging to manage on paper or even with excel files. Modules: Student Support System (SSS) Faculty Management System (FMS) Examination Seating Arrangement System (ESAS) Document Maintenance System (DMS) Student Support System: Students

are at the heart of an educational institution. MIS stores crucial student data such as personal data and academic related data. An MIS reduces the workload on teachers by providing quick access to data on any student. Faculty Management System: This module supports the maintenance of faculty details and easy access on personal and academic details of all faculty members. Examination Seating Arrangement System (ESAS) This module is specially designed for university examination purposes. This is an automated system to provide seating and exam room positions for end semester examinations. Document Maintenance System (DSS) This module maintains all documents related to official communications. This module helps the management to view or access a document orderly and easily.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Rajeswari Vedachalam Govt. Arts College is currently having the following mechanisms for effective delivery of curriculum. At the beginning of an academic semester, departmental meetings are held in every department in which the topics in the syllabus are distributed to the teachers after discussion with them. Number of classes for each topic is decided according to the syllabus and credits assigned to each topic/Group/paper as per university guidelines. College administration provides a well constructed Schedule time table for each year /semester for both UG and PG classes. Department Heads prepare the routine which is approved by the Principal duly. Teachers prepare their lectures according to the syllabus allotted and classes available. Classes are held according to the schedule under the supervision of college administration. We have a very rich central library with open access system and many departments have their rich Departmental libraries too for the benefit of the students. A good number of Journals (Science, arts and commerce) are subscribed by our college. Various classroom teaching methods based on various needs of different subjects are regularly used for the effective delivery of the curriculum such as Chalk and Blackboard method, ICT-enabled teaching-learning method, Use of different softwares, Use of Scientific models and charts for effective lecture delivery, Group discussion amongst the students during the class, Seminars by students related to curriculum, Paper presentation by the students, Proper and adequate instrumentation facility is given to the students for their practical classes; there is also a central instrumentation facility for that purpose. Project work, dissertations are conducted. Regular class test, internal examinations, continuous internal assessment in theory and practical classes, viva-voce, are done to keep track on the improvement of the students. Remedial and tutorial classes are also conducted based on requirement. Departments maintain the detailed record of the

classes, assessments, project reports etc. student needs and also keeps record of the different activities of the college regarding teaching learning, development and improvements of different methods of effective curriculum delivery.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BBA	BUSINESS ADMINISTRATION	03/09/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	BUSINESS ADMINISTRATION	03/09/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
SOFTSKILL COURSES FOR UG	18/06/2018	1233
SOFTSKILL COURSES FOR PG	18/06/2018	261
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	COMPUTER SCIENCE	26
MSc	MATHEMATICS	24
MSc	CHEMISTRY	16
MCom	COMMERCE	21
MA	HISTORICAL STUDIES	20
MA	ENGLISH	20
MA	TAMIL	20
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The college welfare committee after having an elaborate discussion on the feedback with Alumni, Parents and the students noticed that the curriculum was good. Though we have got some new courses, we are yet to build new classrooms. We need to improve the infrastructure in the classrooms. More new courses and coaching classes for competitive exams are needed. Students suggested buying more journals and magazines. We have taken the necessary steps and proper plan has sent by the PWD department. Students also wished to have a special coaching in the sports area by trained experts. They also wanted to have more inter, intra departmental competitions and wish to participate in more intercollegiate competitions. The students felt the need for more placement opportunities in the coming year. We consider the feedback and valuable suggestions and taking necessary steps for the welfare of the students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	TAMIL	55	251	55
BA	ENGLISH	109	385	109
BA	HISTORICAL STUDIES	165	405	165
BSc	MATHEMATICS	50	196	50
BSc	PHYSICS	28	90	28
BSc	CHEMISTRY	52	203	52
BSc	ZOOLOGY	26	94	26
BSc	COMPUTER SCIENCE	28	160	28
BCA	COMPUTER APLICATIONS	43	102	43
BCom	COMMERCE	110	312	110
BBA	BUSINESS ADMINISTRATION	50	102	50
MA	TAMIL	20	42	20
MA	ENGLISH	20	40	20
MA	HISTORICAL STUDIES	20	35	20

MSc	MATHEMATICS	24	40	24
MSc	CHEMISTRY	15	40	15
MSc	COMPUTER SCIENCE	25	42	25
MCom	COMMERCE	20	45	20
BA	POLITICAL SCIENCE	50	102	50

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1911	261	9	0	55

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
65	40	5	3	0	2

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students Mentoring system has been implemented in our College where in class wise students were mentored by the respective class teacher who were counselling, guiding and making efforts to improve students academic as well as nonacademic performance and in turn parents were informed regarding the student's progress. The mentoring system of our College ensure that the students adapt to the dynamic learning environment and lead their ways into highly successful careers. Student Mentoring system is followed in all departments of our College. The following are the activities of the Students Mentoring System in our institution: Mentors are assigned to monitor and guide students all through the year. Mentors coordinate with the parents regarding the progress of the students. Advise students in their career development / Professional guidance. Discuss with student individually and supports them in all the possible ways to enrich their academic performance. Check on the attendance of the student and the marks obtained in the University examination. Mentor is responsible to provide counselling to the student and provide guidance regarding person and academic issues of the student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2431	65	1 : 35

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
92	64	28	6	40

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Tmt.A.C.ABIRAMI	Assistant Professor	BEST PAPER AWARD IN INTERNATIONAL CONFERENCE
2019	R.NANDAKUMAR	Assistant Professor	Ph.D
2018	A.DHANAPLAN	Assistant Professor	Ph.D.
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	UG01	YEAR	02/04/2019	27/06/2019
BSc	UG02	YEAR	02/04/2019	27/06/2019
BCom	UG03	YEAR	02/04/2019	27/06/2019
BCA	UG04	YEAR	02/04/2019	27/06/2019
BBA	UG05	YEAR	02/04/2019	27/06/2019
MA	PG01	YEAR	02/04/2019	27/06/2019
MSc	PG02	YEAR	02/04/2019	27/06/2019
MCom	PG03	YEAR	02/04/2019	27/06/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As an affiliated institution of Madras University, evaluation norms of the university are followed. The institute has taken more efforts to improve the performance of students by framing significant reforms in Continuous Internal Evaluation at the institute level. The reforms are: 1. At the beginning of the semester, faculty members inform the students about the various components in the assessment process during the semester. 2. The internal assessment test schedules are prepared and communicated to the students well in advance. 3. For theory subjects, there shall be a continuous evaluation during the semester for 25 internal marks. And for practical subjects, there shall be a continuous evaluation during the semester for 40 internal marks. 4. The following procedure to be followed for 25 Internal Marks for theory subjects. Test 10 marks (best 2 out of 3), Assignment 5 marks, Seminar 5 marks, Attendance 5 marks. 5. The following procedure to be followed for 40 Internal Marks for practical subjects. Test 30 marks (best 2 out of 3), Record 5 marks, and Attendance 5 marks. 6. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process. 7. Result Analysis is done by the class tutors after every CIE Test. 8. The institution is keen on monitoring the performance of the students and reports to the Parents. 9. Remedial Classes are conducted for the slow learners, absentees and the students who participate in Sports, NSS activities. 10. The marks obtained by the students in internal assessment tests are maintained by the subject faculty members and uploaded on the university web portal at the end of each semester.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

As the college is affiliated to the University of Madras, the academic calendar follows meticulously the calendar prepared by the university. Our college prepares the academic calendar at the beginning of the year and distributes it to the students, teaching and nonteaching staff. The academic calendar contains the schedule of continuous internal assessments and also the dates for the model examinations. In addition to this the dates for common examinations like nonmajor electives [NME] and softskill are notified. The end of semester practical examinations for science and language departments is also notified in the calendar. The academic calendar contains the list of national, state, local and the institutional holidays. Important information related to student discipline, attendance regulation as prescribed the university, leave rules and scholarships available are given in detail. Matters relating to student library like issue of books and also the detailed fee structure for the various courses are given here. In addition to National Anthem, its explanation, the college song and note on the emblem of the college is presented here. A brief history of the institution is documented here which highlights the various courses started at different years. This is especially useful as it traces the journey of the college as it enters the golden jubilee next academic year in 2020.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

rvgartscollege.in

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
01	BA	TAMIL	49	25	51
02	BA	ENGLISH	92	60	65
03	BA	HISTORICAL STUDIES	125	31	25
04	BA	POLITICAL SCIENCE	46	12	26
05	BSc	MATHEMATICS	49	36	73
06	BSc	CHEMISTRY	43	40	93
07	BSc	COMPUTER SCIENCE	24	22	92
08	BCA	COMPUTER APPLICATIONS	39	35	90
09	BCom	COMMERCE	92	57	62
10	MA	TAMIL	15	10	67
11	MA	ENGLISH	19	18	95
12	MA	HISTORICAL STUDIES	16	16	100
13	MCom	COMMERCE	20	19	95

14	MSc	MATHEMATICS	18	8	44
15	MSc	CHEMISTRY	15	14	93
16	MSc	COMPUTER SCIENCE	16	15	94

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.rvgartscollege.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
International Projects	2	Department of Collegiate Education	0.96	0.6
Any Other (Specify)	1	ICSSR Full Term Centrally Administered Doctoral Fellowship	2.6	1.3

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
HISTORICAL STUDIES	1
COMMERCE	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	COMPUTER SCIENCE	4	2.1
International	CHEMISTRY	1	0.19

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
TAMIL	2
COMMERCE	6
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	10	3	0
Presented papers	0	13	2	0
Resource persons	0	2	1	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such	Number of students participated in such
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		activities	activities
COLLEGE CAMPUS CLEANING	NSS	10	100
INTERNATIONAL YOGA DAY	NSS	12	100
TREE PLANTATION	NSS/NCC/RED CROSS/YRC	25	110
INDEPENDENCE DAY CELEBRATIONS	NSS/NCC/RED CROSS/YRC	65	1200
EMPLOYMENT AWARENESS PROGRAMME	NSS	10	105
SKILL DEVELOPMENT PROGRAMME	NSS	5	150
PERSONALITY DEVELOPMENT TO NSS VOLUNTEERS	NSS	5	100
NATIONAL VOTERS DAY AWARENESS RALLY	NSS	20	1000
YOUTH INSPIRATION DAY	NSS	5	200
TREE PLANTATION	NSS AND NCC	15	200
NATIONAL OATH DAY	NCC	10	50
GAJA CYCLONE RELIEF MATERIALS	NSS	10	20
ROAD SAFETY AWARENESS	NSS	5	750
NATIONAL VOTERS DAY RALLY	NSS	5	1000
REPUBLIC DAY CELEBRATIONS	NSS NCC YRC	65	1000
PROTECTION FOR SOCIAL MARSH FOREST AWARENESS	NSS	10	200
DENGU AWARENESS PROGRAMME	NSS	10	150
MEDICAL CAMP	NSS	50	1500
WOMENS EMPOWERMENT	NSS	15	750
LEGAL AWARENESS PROGRAMME	NSS	15	800
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	CAMPUS CLEANING GOVT.HR.SEC.SCHOOL ,P.V.KALATHUR CHENGALPATTU	25	125
ANTISEXUAL HARASSMENT	ANTIRAGGING CELL	AWARENESS PROGRAMME	15	100
WORLD HUMAN RIGHTS DAY	ANTIRAGGING CELL	AWARENESS PROGRAMME	15	100

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
PROJECT WORK	PROJECT WORK	IGCAR, KALPAKKAM, TAMILNADU	03/12/2018	29/03/2019	5

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12.59	12.59

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Newly Added
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EGRANTHALAYA	Partially	4.0	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	52277	13000000	600	200000	52877	13200000
Journals	1	11000	3	20000	4	31000
Digital Database	15826	129997	0	0	15826	129997
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	64	40	1	0	1	2	9	80	0
Added	0	0	1	0	0	0	0	0	0
Total	64	40	2	0	1	2	9	80	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

80 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
No Data Entered/Not Applicable !!!			

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The grants received by the college from government and other agencies are utilized for new construction, renovation and upkeep of all the infrastructure of the college. This is done by holding of regular meetings of various committees to ensure optimal allocation and utilization of the available financial resources. Currently the twelve undergraduate and seven postgraduate courses and the research departments have shortage of adequate space. A spacious laboratory for the newly started BSc physics course and around sixteen classrooms are under construction. The construction and maintenance of buildings is carried out by the State Public Works Department [PWD] and the engineers and officials work in consultation with the college committee. To ensure the safety of the students, especially the women students, who constitute about 65 of the student strength, closed circuit television [CCTV] cameras are fixed at vantage points and the monitoring is done at the principal's room. The laboratories of the science and language departments are well maintained with good equipments for the undergraduate, postgraduate and research scholars. The consumable and nonconsumable items for the laboratories are purchased by individual departments with the help of purchase committees after getting comparative statements of quotations from competitive suppliers. All the payments to vendors are made through electronic clearance system [ECS] of banks. The items purchased are entered itemwise in the respective stock registers of the departments and these are routinely checked by verification officers appointed both at the college level and also by the government. At the end of the academic year items from the laboratories which are unserviceable or condemned are auctioned off and the amount is credited to the state treasury.

The library of the college has text books and journals and also suitable furniture for students to do their reference and reading works. The library is also in possession of some very old and rare books and manuscripts. The library is partially digitized using the software eGranthalaya. The general library maintains a register of each visitor staff or student. The Library has special facilities for visually challenged students. The annual purchase books and journals are done with the input given by the various departments. Some of the books are also turned to the respective departments and a departmental library is maintained, where a staff in charge helps with safe keeping and issue of the books to students. Sports play an important role in the lives of many a student. The physical education department caters to the need of such students. To maintain computer literacy among the students, all the students whose major is not computer science or computer applications have to study basic computer software and internet applications for a year. This Computer Literacy Program envisioned by the government helps the students hone in their computer skills. At the end of the study they have an examination and on successful completion of which the students are given a government recognized certificate. As computers and related electronic equipments age, government procedures are followed for the safe disposal of the e-waste.

<http://www.rvgartscollege.in>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	STATE GOVERNMENT SCHOLARSHIPS FOR SC/ST/OBC	1876	5097900
Financial Support from Other Sources			
a) National	0	0	0
b) International	0	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
SOFTSKILL DEVELOPMENT	02/07/2018	340	ONE
REMEDIAL COACHING	07/01/2019	120	ONE
YOGA MEDITATION	04/02/2019	100	ONE
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	TNPSC COACHING	60	30	4	4
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
QUEST CROP MAGNA INFO TECH, CHOLAMS, RBL	74	61	TNPSC	60	3

BANK , SKILL PLAN TALLY , CAREER TREE , ACCORD PATH , BLUE OCEAN PERSONNEL SERVICES					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	3	B.Sc.	CHEMISTRY	R V GOVT.ARTS COLLEGE	M.Sc.
2018	4	B.Sc.	COMPUTER SCIENCE	R V GOVT.ARTS COLLEGE	M.Sc.
2018	2	B.Sc.	MATHEMATICS	R V GOVT.ARTS COLLEGE	M.Sc.
2018	5	B.A.	TAMIL	R V GOVT.ARTS COLLEGE	M.A.
2018	3	B.A.	HISTORICAL STUDIES	R V GOVT.ARTS COLLEGE	M.A.
2018	3	B.A.	ENGLISH	R V GOVT.ARTS COLLEGE	M.A.
2018	3	B.Com.	COMMERCE	R V GOVT.ARTS COLLEGE	M.Com.
2018	1	M.A.	HISTORICAL STUDIES	R V GOVT.ARTS COLLEGE	M.Phil.
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
INTRAMURAL	INTER COLLEGE	600
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	FOOTBALL	National	1	0	B.A	JAYASURIYA V

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students' Union of our college works for the benefit of the students throughout the year and pursues several activities within and outside the college campus. The major activities pursued by the Students' Union in 201819 are Cultural Activities: Organising a orientation programme to welcome the newly admitted students in the college. Observation of Teachers' Day to mark the birth anniversary of Dr. S. Radhakrishnan. Organisation of the Pongal Festival. Organisation of the annual day, a cultural programme of the college. Observance of the International Mother Language Day on 21st February, 2019. Celebration of Saraswati Pooja in the college. Sports Activities: Organisation of intercollege Basketball Tournament. Organisation of intercollege Cricket Tournament. Organisation of Annual Sports Meet of the college. Other Activities: Being a part of the organising team of the Blood Donation Camp held each year in the college premises along with the NSS Units of the college and Government General Hospital, Chengalpattu. Participation in 'Safe Drive, Save Life' campaign along with Local Police Personnels.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of the institution started functioning more efficiently from the year 201314 . Regular alumni meetings were conducted throughout the year. During 20182019 an amount of Rs.65000 was generated from the Alumni of the college and deposited in the separate bank account. This amount was utilised for various development purposes of the institution with the consent of the alumni of the college and the college administration.

5.4.2 – No. of enrolled Alumni:

650

5.4.3 – Alumni contribution during the year (in Rupees) :

65000

5.4.4 – Meetings/activities organized by Alumni Association :

TWO MEETINGS WERE ORGANIZED

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Our College administration is participatory in nature and decentralised. The Principal who is the academic and administrative head of the College supervises all activities of the College and ensures maintenance of academic discipline of

the institution. He is assisted by the College Council which consists of all Head of the Departments. Decentralisation of administration ensures to have free and independent thinking among faculty. Principal along with faculty members decide about the calendar of events, subject distribution, course plans, lesson plan schedules, Curricular, Cocurricular and extracurricular activities. HODs are accountable for the smooth functioning and completion of syllabus, internal assessments, student seminars, university examination and all other regular academic activities. This facilitates to grow and foster academic leadership among the faculty members. A decentralised functioning mechanism empowers the departments to function with a greater flexibility and at the same time they share the responsibilities. Departmental heads also delegate work to their Colleagues to ensure smooth completion of work in the expected time frame. For the smooth functioning of the institution several committees have been formed and the committee members are authorised to take suitable actions. The college encourages participative management practices by constituting various committees like., Admission Committee, Discipline Committee, IQAC Committee, AntiRagging Cell etc. The participative management approach helps the College in planning and implanting various activities of the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	<ul style="list-style-type: none"> • Faculty recruitment is done through Teachers Recruitment Board (TRB) as per the Government of Tamil Nadu and UGC regulations. The recruitment procedures, service rules and promotion policies are made transparent by TRB and employees are benefitted with CL, ML and EPF. NonTeaching Staffs are recruited as per the regulations of Government of Tamil Nadu. • Faculties and staffs' salaries are credited in the bank account directly. Pay slips are issued every month. • For professional development of the human resource, Government of Tamil Nadu provides opportunities to the faculties to undergo development programs outside the college. • The college organizes HR development Programmes for faculties, staffs and students for skill upgradation and training. • Faculties and students are felicitated for their academic achievements. • Women's cell organizes programmes on various gender issues. • Exclusive career guidance classes are organized by the training and placement cell
Industry Interaction / Collaboration	<ul style="list-style-type: none"> • Guest lectures are conducted for the students by the Industry experts. • Alumni placed in the reputed industries are invited for dialogue about

	<p>industrial trend and need with the students. • Entrepreneurship orientation activities are organized for the students.</p>
Admission of Students	<p>• Admission of students is done completely on the basis of merit adhering to the circulars and Schedules issued by the Higher Education Department, Government of Tamil Nadu and the parent University (University of Madras). • Admission Committee is constituted. • Counselling dates are allotted for admission of UG and PG students.</p>
Curriculum Development	<p>Inclusion of field work, industrial visit and educational excursion in both Undergraduate and Post graduate levels. Complementing traditional written examination, Practical examination, internship work, Project work and seminar presentation. Monitoring continuous internal Assessment of student.</p>
Teaching and Learning	<p>Access to internet facility to inculcate online learning management resources. ebook, ejournal facility for carrying out project works. Learning through Field Work, Industrial visit, Internship work, Project work. Enhancement of learning skills of the Students through participation in different seminars and competitions.</p>
Examination and Evaluation	<p>College has complemented traditional written examination with project work assignments, internal examinations, group discussion, literature review, power point presentation, grand viva and seminar lectures.</p>
Research and Development	<p>State Higher Education Council provides MRP to faculty members with an increased ceiling of allotted money for Arts, Science and Commerce. Motivates faculty members for research publications in peer reviewed journals with high impact factor. Encourages them to present papers in International/National/State Level Seminars, workshops and to act as resource persons. Exhibits the publication of research work of the faculty members in the college library to inspire further research. College explores various funding agencies for sponsoring major / minor projects. (DBT, DST, ICSSR, UGC etc.) Motivates the faculty members and the students to</p>

	organise various seminars workshops at Institutional / State / National / International levels. Encouraging faculties to act as M.Phil/ Ph.D supervisors.
Library, ICT and Physical Infrastructure / Instrumentation	Provision for wifi facility in the campus for use of the elearning resources. Increase of the internet bandwidth from 15 mbps to 80 mbps through broadband and lease line to facilitate the research lab. Provision for access of ebook facility through online resource. Separate internet connection in the library to access the e resources. Procurement of more equipment, teaching aids and books under State fund.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<ul style="list-style-type: none"> • The college regularly enhances the power backup facility for laboratories. • Minor and Major projects have been successfully initiated.
Administration	<ul style="list-style-type: none"> • The awareness among students are created through College website, Academic calendar, Circulars, Grievance Redressal Committee. • The College regularly enhances the Internet connectivity facility. • CCTV cameras are installed in the college campus.
Finance and Accounts	<ul style="list-style-type: none"> • Software applications are installed in order to facilitate Treasury transactions, management of Service Record of Faculties. • Faculties and staffs' salaries are credited in the bank account directly.
Student Admission and Support	<ul style="list-style-type: none"> • Student Admission is done completely on the basis of merit adhering to the circulars and Schedules issued by the Department of Higher Education, Government of Tamil Nadu and the parent University (University of Madras). • Admission Committee is constituted. • Counselling dates are allotted for admission of UG and PG students. • Progression of students in attendance and academic performance are monitored continually. • Result Analysis is done.
Examination	<ul style="list-style-type: none"> • Theory examinations and practical/oral examinations are conducted as per University schedule and norms. • Online Portal is available for all examination associated activity. Attendance, Internal marks, Examination

Fees are all entered through this portal. • Examination related information are updated on this portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
REFRESHER COURSE IN CHEMISTRY	4	23/08/2018	12/09/2018	21
ONLINE REFRESHER COURSE IN CHEMISTRY	3	01/11/2018	28/02/2019	16
REFRESHER COURSE IN GENDER STUDIES	3	18/12/2018	07/01/2019	21
REFRESHER COURSE IN COMPUTER SCIENCE	5	09/11/2018	29/11/2018	21
REFRESHER COURSE HISTORY AND TOURISM	2	08/11/2018	28/11/2018	21
ONLINE REFRESHER COURSE IN ENGLISH	1	01/11/2018	28/02/2019	16

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
64	64	10	10

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
HEALTH INSURANCE, HOUSING LOAN, VARIOUS LOANS FOR PURCHASING GOODS PROVIDED BY GOVERNMENT OF TAMILNADU FOR THE WELFARE OF THE EMPLOYEES	HEALTH INSURANCE, HOUSING LOAN, VARIOUS LOANS FOR PURCHASING GOODS PROVIDED BY GOVERNMENT OF TAMILNADU FOR THE WELFARE OF THE EMPLOYEE SOCIETY	YEARLY COMMUNITY SCHOLARSHIPS, FREE BUS PASS AND TRAIN TRAVEL PASS, GOVERNMENT HOSTEL, ELIGIBLE STUDENTS ARE GETTING SCHOLARSHIPS BASED ON THEIR PARENTS OCCUPATION LIKE AGRICULTURE, WASHERMEN, FISHERMEN ETC.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

INTERNAL AUDIT: At the end of every financial year all the income and expenses of the college are audited internally by a committee appointed by the principal. The comparative statements for the quotations obtained are scrutinized and purchased are streamlined. The committee also checks whether the purchase amount is within the budget allotted. **EXTERNAL AUDIT:** The External audit is carried out by Govt. staff from the Higher Education Department. The comparative statement containing the lowest quotation, the entry in stock registers are thoroughly checked for the correct entries. Every register checked carries the sign and seal of the verifying officer concerned.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grants received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	OTHER DEPARTMENTS OF OUR COLLEGE
Administrative	Yes	HIGHER EDUCATION DEPARTMENT	Yes	VARIOUS COLLEGE COMMITTEES

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

ParentTeacher Association of the institution is well established .Regular PTA meetings were conducted throughout the year. During 201819 an amount of Rs.65,000 was generated form the PTA of the college and deposited in the separate bank account. This amount was utilised for various development purposes of institution and appointment of part time teachers and menial staff for the institution with the consent of the PTA of the college.

6.5.3 – Development programmes for support staff (at least three)

support staff of our institution is getting regular need based training from the higher education department. Our staff assist in the field of computer on line services and income tax calculations and filing activities.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Initiation of proceedings for introduction of Research Programme in core Arts and Pure Science subjects. working towards academic excellence Certifications. working to launch vocational training courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
VIOLENCE AGAINST WOMEN	30/11/2018	30/11/2018	50	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	20
Rest Rooms	Yes	1
Scribes for examination	Yes	5

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Initiatives for ecofriendly campus in the Institution. Active Initiatives for green campus. Installation of CCTV for newly constructed class room buildings.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

The College has Three Active NSS Units, namely Unit 1, Unit 2 Unit 3 under the able leadership of three Programme Officers. The Units are actively engaged in several activities within and outside the college. Swatchch bharat programme, Tree plantation programme, General Awareness Programmes. Maintenance of Environment Friendly campuses: The college has environment friendly green campus. The college regularly maintains these plants species.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.rvgartscollege.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The National Cadet Corps of Rajeswari Vedachalam Government Arts College is exemplary in that sense. It is a responsive, learning and continuously evolving organization that is guided by certain values, which it looks to install among all ranks of NCC. The NCC's Environment Awareness programs show commitment towards the development of the community. The NCC cadets have been utilized by the district authorities while necessity arises. Especially during the Festival. NCC is also known for its annual participation in the Independence Day Parade and The Republic Day Parade, thus instilling a sense of understanding of our national values in the hearts of the young India. It conducts the B Certificate Exam after the 2nd year and the C Certificate Exam after the 3rd year with Grades.

Provide the weblink of the institution

<http://www.rvgartscollege.in>

8.Future Plans of Actions for Next Academic Year

As the college is entering into the golden jubilee next year there are plans for improvements in all spheres of the students' lives. While the college is happy about the academic achievements [post graduate students of history and chemistry have obtained gold medal from the University of Madras in 201819] in all departments, further excellence is needed in several other fronts as well. The college would have to have increased tieup with industries to help produce graduates who are ready for placement. Talks by experts in industry and in the corporate world would immensely benefit the students. More such programs would have to be organized. Though the placement cell has helped students get job opportunities, strengthening of this area is necessary. Most departments are post graduate and research departments and hence research output in terms of higher quality publications would have to be focused upon. The department of computer science has recently been upgraded as research department and Ph.D., program would have to be started soon. The first batch of students studying B.Sc., Physics and Zoology would be graduating in the coming academic year. Starting of post graduate programs for these courses would widen the scope for these students. As per the directive of the government the use of single use plastics are discouraged to make ours a green campus. All the undergraduate and post graduate students study under the Choice Based Credit System [CBCS] and they have a number of elective papers and also several softskill papers which enhance their job readiness. These softskill modules would have to be strengthened so that students would be benefitted even more. The institution has over 65 of women students on campus and programs on gender sensitization would enhance the student outlook for greater awareness. Greater thrust and encouragement would have to be given for students taking up sports activities to enable them to win more laurels for the college.